

Date and time: _____

If happened on Yard Team on Duty: _____

Pupils involved _____

Adult witnesses: _____

Child witnesses: _____

Questions to alleged victim:

Tell me what happened?

What did you think when you realised what was happening? _____

How did this impact on/hurt/upset you?

How did this impact on/hurt/upset others?

What was the hardest thing?

What needs to happen now to make things right?

Questions to alleged bully:

Tell me what happened?

What were you thinking then?

What are you thinking now?

Who could have been affected/hurt/sad/upset?

What could you have done differently?

What needs to happen now to make things right?

Follow- up to the incident(s)

Class teacher informed: Yes No

Parents informed: Yes No

Principal/Deputy Principal informed: Yes No

Signed: _____